**MEETING REPORT**

**Team Name:** 2CMS **Date of Meeting:** 31/03/2019

**Start Time:** 19:00 **End Time:** 20:15 **Meeting Location:** Trinity Cafe

**Moderator:** Sajdi Muda **Recorder:** Xhefri Bici

**Other Members Present:** Eraldo Cenga

Marti Belegu

Mario Hoxha

Moisi Coma

**Members Absent:** Harilla Pango

**Topics Discussed:**

* **User Interfaces:**

We discussed about how each page would look like, involving here each user level’s responsibility in the company, making the assumptions for each. We did scenarios how pages would pass from one to another, by drawing sketches, which is our next task assigned. Every member gave his ideas.

* **Users of the program:**

We are thinking for second time for the “buyer/client” type of user, because as it is a management system for a company, we found it inappropriate to involve exterior users. However, we are still on discussion, which will be determined in the next meeting.

* **Requirements specification:**

As we are in progress of finishing the document of requirements, it was only one of our topics. For any question members had regarding the parts they were working on, the others tried to help by giving their ideas.

P.S the parts of the document were divided among us through WhatsApp communication.

**Decisions Made:**

* **User interfaces**

P.S they may subject to change, during implementation, as brainstorming by all members continues, but we have decided on the general idea.

* **Deadline for implementation of pages as regarding design part**

Marti and Xhefri are responsible for this task for a given period, which we discussed together.

**Tasks Assigned:**

* **All the members:** to think and determine the involvement of buyer user
* **Marti & Xhefri:** front-end of pages
* **Moisi:** How accountant will do the balance sheet

**Time, Place, and Agenda for Next Meeting:**

Monday, 1/04/2019

13:00, Epoka University